

Guidelines for Attendees (to attend ICMSA 2020 with Microsoft Teams)

1. All participants will receive an Invitation Email to join the virtual conference via Microsoft Teams.
2. Participants who have an email address that belongs to an Azure Active Directory, Microsoft 365, or Office 365 work or school account can accept the invitation directly.
3. If the participant doesn't have a Microsoft account associated with his/her email address, he/she will be directed to create one for free.
4. Participants can either choose to download and install the Microsoft Teams desktop applications from Microsoft website, or login to teams.microsoft.com by using Google Chrome (Firefox and other non-Chromium based browsers may not work).
5. Participants can download the Microsoft Teams installer from:
<https://www.microsoft.com/en-my/microsoft-365/microsoft-teams/download-app>
6. After logging in Microsoft Teams, the participants should be able to attend all conference programme including parallel sessions.
7. If participants are using Microsoft Teams for different organizations, please ensure that “Universiti Tunku Abdul Rahman” is selected. Please refer to the screenshot below:

